

SCHOOL OF IT INTERNATIONAL

Intuit QuickBooks Courses Brochure

Live, 1-on-1 online training in Intuit QuickBooks — from core bookkeeping fundamentals through advanced job costing, inventory, and accountant-level tools.

Intro QuickBooks

QuickBooks Master

School of IT International (Pty) Ltd

Somerset West, Cape Town, South Africa · schoolofit.co.za

Intro QuickBooks

A practical introduction to QuickBooks — from payroll basics to managing income and expenses, customer balances, bank reconciliation and core financial reports. 1-on-1 online training with a real lecturer.

● Flexible hours

● Commence anytime

● 1-on-1 online with a real lecturer

Learning Objectives

Covered over 10 hours (2-4 days).

1 Payroll basics — from setup to processing**2 Creating and managing income and expenses****3 Tracking customer balances and daily sales****4 Bank statement reconciliation****5 Income statements, balance sheets and trial balance reports****6 Recording, printing and editing transactions****7 Creating reports and posting transactions**

Pricing

COURSE PRICE

R8,900

Full payment before commencement (no payment plan)

Course Duration & Format



Duration

10 hours (2-4 days) — maximum completion time



Payment

Full payment only (no payment plan)



Mode

1-on-1 online, real lecturer, flexible scheduling



Certificate

Certificate of Completion included

Career Prospects

◆ Bookkeeper

◆ Accounts Administrator

◆ QuickBooks Specialist

◆ Small Business Accountant

◆ Payroll Administrator

Typical QuickBooks-skilled salary (South Africa)

R150k – R320k / yr



International exams (optional, ~2): Intuit Certified User — Online or Desktop route. Additional in price, contact us to confirm current fee.



Get job-ready skills — start your Intro QuickBooks course today.

Enrol Now →

☎ +27 82 696 7749 ✉ info@schoolofit.co.za

Somerset West, Cape Town, South Africa

QuickBooks Master

Advanced QuickBooks skills for accountants and bookkeepers — custom reports, inventory and sales order management, job costing, prepayments, and advanced accountant tools. 1-on-1 online training with a real lecturer.

● Flexible hours

● Commence anytime

● 1-on-1 online with a real lecturer

Recommended: Intro QuickBooks (or equivalent working knowledge).

Learning Objectives

Covered over 40 hours (~2 months).

- 1 **Custom reports and finding specific data — creating reports from scratch, using the MEMO field, custom fields, and the Advanced Find feature**
- 2 **Sales orders and inventory management — understanding backorders, inventory adjustments, quick reports and the sales order fulfillment worksheet**
- 3 **Customer/credit memos and an introduction to assemblies**
- 4 **Job costing — working with customers and jobs, filters and status updates, assigning billable time and costs**
- 5 **Billable vs non-billable expenses, estimates vs actual reports**
- 6 **Prepayments and deposits — from customers and to vendors, applying credits, retainers, escrow and prepaid expense accounts**
- 7 **Classes and other lists — enabling and using classes, managing lists, journal entries and online banking/bank feeds**
- 8 **Advanced accountant tools — batch enter transactions and batch reclassify**

Pricing

COURSE PRICE

R28,800

Payment plan: 2 payments of R14,400 per 20 hours

Course Duration & Format



Duration

40 hours (~2 months) — maximum completion time



Payment

Payment plan available: R14,400 × 2 payments



Mode

1-on-1 online, real lecturer, flexible scheduling



Certificate

Certificate of Completion included



Career Prospects

◆ Senior Bookkeeper

◆ QuickBooks ProAdvisor

◆ Accounts Manager

◆ Inventory & Job Costing Specialist

◆ Accounting Consultant

Typical QuickBooks-skilled salary (South Africa)

R250k – R550k / yr



International exams (optional, ~2): Intuit Certified User — Online or Desktop route. Additional in price, contact us to confirm current fee.



Get job-ready skills — start your QuickBooks Master course today.

[Enrol Now →](#)

☎ +27 82 696 7749 ✉ info@schoolofit.co.za

Somerset West, Cape Town, South Africa