

SAGE COURSES SYLLABUS

Offered: 1 on 1 online with a real lecturer

(All courses exclude the international Sage exam- additional in price)

*all courses 10 hours in Duration, are full payment before commencement. 40 hours: 50% upfront and 50% after 20 hours completed

1. Sage Business Cloud Accounting – Introduction

Duration: 10 hours | **Price:** R8,900

Modules:

- Introduction to Cloud Accounting
 - Setting Up Your Company Profile
 - Chart of Accounts & Banking Setup
 - Processing Customers & Suppliers
 - Managing Inventory
 - Bank Reconciliation
 - Reporting & Financial Statements
 - VAT, Compliance & Year-End
- Prerequisites:** Basic computer literacy
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2. Sage 50cloud Pastel – Advanced

Duration: 20 hours | **Price:** R15,900

Modules:

- Pastel Interface & Navigation
 - Company Setup & Ledger Configuration
 - Supplier & Customer Processing
 - Cashbook & Bank Reconciliation
 - Inventory Management
 - General Ledger & Journals
 - Financial Reports
 - Year-End Procedures
- Prerequisites:** Introductory accounting knowledge or Sage basics
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3. Sage 200 Evolution – Master Course

Duration: 40 hours | **Price:** R25,800

Modules:

- Evolution Overview & Installation
- System Configuration
- General Ledger, Accounts Payable & Receivable Setup
- Advanced Inventory
- CRM Module Basics
- Bank & Cashbook Management
- Multi-Store & Multi-Currency Setup
- Advanced Reporting & Analytics

Prerequisites: None (all-in-one course)

4. Sage Intacct – Financial Management Course

Duration: 20 hours | **Price:** R15,900

Modules:

- Cloud ERP Overview
- Company, User & Role Setup
- Accounts Payable & Receivable
- Cash Management
- General Ledger & Dimensions
- Multi-Entity Consolidation
- Contracts, Billing & Revenue Management
- Dashboards & KPI Reporting

Prerequisites: Basic accounting recommended

5. Sage X3 – Enterprise ERP Course

Duration: 40 hours | **Price:** R25,800

Modules:

- Enterprise Management Overview
- System Navigation & Setup
- Financial Management
- Sales & Purchasing
- Manufacturing & MRP
- Inventory & Warehousing
- Workflow & Automation
- Advanced Reporting & Analytics

Prerequisites: Some ERP experience recommended

6. Sage 300 People – HR & Payroll Course

Duration: 20 hours | **Price:** R15,900

Modules:

- HR & Payroll Overview
 - Company & Payroll Setup
 - Employee Master Data
 - Leave Management
 - Payroll Processing
 - Compliance & Tax Year-End
 - HR Analytics
 - Reporting & Dashboard Tools
- Prerequisites:** Basic HR or payroll understanding helpful
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Training Method: One-on-one online training with a real lecturer; flexible scheduling.

School of IT Banking Details:

- **Company:** The School of IT International Pty Ltd
 - **Enterprise Number:** 2019/278233/07
 - **Tax Number:** 9227879237
 - **Bank:** FNB, Gold Business Account
 - **Account Number:** 62819004102
 - **Branch Code:** 200512, Somerset West
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